

APPANOOSE COUNTY ZONING MAP AMENDMENT APPLICATION

(INSTRUCTIONS FOR COMPLETING THIS FORM ON REVERSE SIDE)

1. **APPLICANT:** _____ Daytime Phone: _____
Address: _____ Home Phone: _____
City: _____ Township: _____ State: _____ Zip: _____
2. **STATUS OF APPLICANT:** ☐ property owner ☐ owner's authorized agent
☐ contract purchaser ☐ legal option holder
3. **LEGAL DESCRIPTION:** ☐ Per Attachment or _____

4. **PRESENT USE:** _____
5. **PRESENT ZONING DISTRICT:** ☐ A ☐ R ☐ C ☐ I
6. **PROPOSED ZONING DISTRICT:** ☐ A ☐ R ☐ C ☐ I
7. **REASON FOR REZONING REQUEST:** _____

8. **DESCRIBE CHANGES TO EXISTING AND NEW STRUCTURES OR LAND:**

9. **LIST OF PROPERTY OWNERS WITHIN 1000 FEET OF PROPOSED CHANGE PROPERTY:**

10. **REQUIRED ATTACHMENTS AND ADD'L DOCUMENTATION SUBMITTED:**
☐ Rezoning Plat or Plot Plan Form ☐ Filing Fee
☐ Any other information pertaining to or required by Zoning Administrator
- I certify that the above information is true and correct to the best of my knowledge and that all work will be completed in accordance with the Appanoose County, Iowa Code.*
11. **SIGNATURE:** _____ **Date:** _____

Type or Print Name: _____

RETURN COMPLETED FORM TO:
OFFICE OF THE APPANOOSE COUNTY ZONING COMMISSION
1200 HWY 2 WEST, CENTERVILLE IA 52544

Make Checks Payable to: **Appanoose County Zoning**
If you have any question about completing this form, call (641)856-6193

Office Use Only:	Case #:	Receipt #:	Amount \$:	Assoc. Case:

UNDERSTANDING REZONING PLATS

WHAT'S A REZONING PLAT (OR A PLOT PLAN FORM)?

A rezoning plat (or plot plan form) is a scaled drawing that shows the boundaries and locations of individual properties and streets. It can also be termed as a map of a subdivision or parcel that described the *uses* and *structures* proposed.

WHAT'S THE PURPOSE OF A REZONING PLAT (OR PLOT PLAN FORM)?

Rezoning plats (or plot plan forms) are intended to describe the parcel or subdivision proposed to be rezoned. The Zoning Administrator will review the plat (or form) to assure that the proposed development meets the standards of the zoning code. This person may also verify the development will be adequately served by necessary public facilities such as roads, schools, water, emergency services, and sewage disposal. This review process is designed to protect landowners and maximize the potential of the development. A properly zoned development has greater flexibility in choice of land uses as well as the best insurance against land use lawsuits and complaints. A rezoning plat (or plot plan form) can also serve as a site plan for zoning certificates if proposed structures are included on the plat or form. Once a rezoning plat (or plot plan form) has been reviewed and approved, appropriate zoning changes can be made on the Official Zoning Map.

HOW DO I GET A REZONING PLAT (OR PLOT PLAN FORM)?

If you are rezoning a parcel for the purpose of a single family dwelling, you need only submit a plot plan form. An example of a plot plan form can be found at www.appanoosecounty.net/planning/planning-and-zoning.php. A plot form may be hand-drawn provided it is legible and maintains a uniform scale throughout. Rezonings for purposes other than single family dwellings will require a rezoning plat. Platting these types of plans require a survey of the property by a licensed land surveyor. It is generally a good idea to include the additional information that is required for a zoning certificate with your rezoning plat if you know what kind of developments are going to be made on the property after it would be rezoned. This way, the rezoning plat may be used as a “double” for the zoning certificate to allow for construction. If you are unsure what should be submitted, please contact the Zoning Administrator for further information.

Jon Foster
Zoning Administrator
1200 Hwy 2 West, Centerville IA 52544
or call
(641) 856-6193